

## Colome City Council Regular Meeting Minutes May 7<sup>th</sup>, 2024

Mayor Brad Hill called the meeting of the Colome City Council to order at 6:58 PM at the Colome City Hall. The council members present were Beckers, Dougherty, Duffy, Heese, Leighton, and Nelsen. Also, present were Utility Manager Casey Harter, Finance Officer Bobbi Harter, City Attorney Alvin Pahlke, Accountant Dan DeSmet, Law/Code Enforcement David Baker was absent, public present was Summer and Larry Kutz, Pam Haukaas, Becky Brunsing, Brad Ellis, and Sharon Wallahan. The meeting was opened with the Pledge of Allegiance.

### OPEN SESSION WITHIN THE APPEAL OF PROPERTY PARCEL 15.18.18.05

Sharon Wallahan spoke to council in the matters of her property. The council has granted her thirty (30) days to have the property cleaned and trailer removed.

### Agenda Discussion/Corrections/Approve

Motion by Leighton second by Heese to remove line item 3.a, 13.c and d, correct the typo on 10.e to read Ward 3 and approve the rest of agenda as written; all ayes motion carried 6-0.

### Public Forum/visitors

Pam Haukaas spoke to the council about the idea of bringing a daycare into town.

At 7:13 pm Pam Haukaas exited the meeting.

### Approval of Minutes

Motion by Beckers seconded by Leighton to Approve Regular Minutes from April 2<sup>nd</sup>, 2024, all ayes motion carried 6-0.

### Financial Report

Accountant Dan DeSmet discussed financials with the council. Motion by Beckers seconded by Heese to approve the annual report for 2023. all ayes motion carried 6-0.

At 7:19 pm Dan DeSmet exited the meeting.

### Approval of Claims

Motion by Beckers second by Leighton to pay April Claims, all ayes motion carried 6-0.

Hobby Shoppe, Property Pictures	\$61.23	Heartland Waste Management, April Billing	\$4,223.50	DeSmet CPA	
Group LLC		Consultant Services March and April	\$1,150.00	Pahlke Law Office	Legal Advice
Ordinance and Wallahan Property	\$686.23	Diamond Maps	Annual Subscription-	Utility line mapping	
\$132.00	Office Product Center	Toner	\$117.71	Harlan Bruckner	Purchase of 2 Cemetery Plots and Perpetual
\$75.00	Hawkins	Chlorine Bottle Rent	\$20.00	Winner Advocate	March Minutes
\$392.90	American Legal Publishing	Annual 24-25	Internet Renewal for Ordinances	\$395.00	John Deere
Financial	Lawn Mower Filters	\$135.44	McLeod's Printing & Office Supply	Warning Tickets	
\$127.64	Flying D	Fuel and Batteries	\$743.22	SD Public Health Laboratory	Water Testing
\$15.00	Core & Main	Water Supplies	\$107.52	Cybertek Systems	April Micro 365- Backup
\$29.90	Running Supply Inc.	Park, Cemetery, and shop Supplies	\$508.53	GF Buches Co.	Water
Supplies	\$23.98	First Bank and Trust	Conferences, Shop and Finance Supplies	\$618.92	Mr.
Automotive	Battery	\$167.78	Van Diest Supply Company	Mosquitos Chemical	\$1,487.75
First Fidelity Bank	2024-2025	Safety Deposit Box Rent	\$30.00	Rosebud Electric	Electricity
\$1,162.51	Golden West Telecommunications	Internet/Telephone	\$165.24	Finance Officer	April Payroll
\$5,608.82					

At 7:31 pm David Baker entered the meeting

At 7:32 pm Sharon Wallahan exited the meeting.

### **Department Reports**

The Utility manager Casey Harter gave his report.

Law/code Enforcement officer David Baker gave his report.

Finance Officer Bobbi Harter gave the council the website quotes from Cybertek Systems, Drop tine Design, and Municipal Impact. Motion by Beckers seconded by Duffy to go with Municipal Impact beings they work with municipalities at the amount of one thousand one hundred fourteen dollars (\$1,114.00).

Motion by Heese seconded by Nelsen to go with an all-in-one commercial Ricoh Machine with a monthly contract at the amount of thirty-five dollars (\$35.00).

Finance Officer Harter discussed an issue with one of the nuisance properties with the council.

### **Committee Reports**

None

### **Old Business**

#### *Small Community Planning Grant*

Motion by Duffy seconded by Leighton to approve the small community planning grant and have the mayor sign; all ayes motion carried 6-0.

#### *Second reading for passage and approval of Ordinance NO. 2024-4 "Ordinance fixing the salaries of city officers."*

Motion by Beckers seconded by Duffy to approve second reading for passage and approval of Ordinance NO. 2024-3 Beckers aye, Dougherty nay, Duffy aye, Heese aye, Leighton nay, Nelsen aye; motion carried 4-2 with Dougherty and Leighton voting Nay.

Motion by Beckers seconded by Nelsen to adjourn the old council all ayes motion carried 6-0.

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At 8:08 pm Tara Beckers and David Baker exited the meeting.

## **Oath of Offices**

Mayor Brad Hill called the new council to order, presenting oath to elected/no opposition of Mayor is Current Mayor Brad Hill, to Kelly Leighton for mayor at-large (2 year term) Expiring in May of 2026, presenting the oaths of elected/no opposition of alderman is Mayor Leighton, Brad Hill for Ward II (1 year term) Expiring in May or 2025, Melody Heese for Ward II (2 years term) May of 2026,, Kelly Dougherty for Ward III (2 year term) May of 2026, and Summer Kutz for Ward III ( 1 year term) Expiring in May or 2025.

## **Nominations for open council seats**

Mayor Leighton appointed David Duffy to Ward I (1 year term) expiring in May 2025  
Mayor Leighton appointed Kent Nelsen to Ward I (1 year term) expiring in May 2025

## **Elections of Officers**

Kelly Dougherty nominated Melody Heese for Council president seconded by Kent Nelsen all ayes motion carried 6-0.

Brad Hill Nominated Kent Nelsen for Council Vice- President seconded by Melody Heese all ayes motion carried 6-0.

## **Appointment for Administrative Officers**

Motion by Heese second by Duffy to approve the Mayoral appointment of Finance Officer Bobbi Harter roll call Dougherty aye, Duffy aye, Heese aye, Hill aye, Kutz aye, Nelsen aye, motion carried 6-0.

Motion by Dougherty second by Hill to approve the Mayoral appointment of City Attorney Alvin Pahlke, roll call Dougherty aye, Duffy aye, Heese aye, Hill aye, Kutz aye, Nelsen aye, motion carried 6-0.

## **Other Appointments and Designations**

### **Committees for May 2024-May 2025**

**HR/Finance-** Melody Heese, Summer Kutz, Brad Hill, Finance Officer Harter

**Park/Cemetery-** Summer Kutz, David Duffy, Melody Heese, Utility Manager Harter

**Water/Sewer-** Kelly Dougherty, Kent Nelsen, Brad Hill, Utility Manager Harter

**Streets/Sanitation-** Brad Hill, Kelly Dougherty, Kent Nelsen, Utility Manager Harter

**Ordinance/Policy/Procedures-** David Duffy, Melody Heese, Summer Kutz, City Attorney

**Nuisance-** Melody Heese, David Duffy, Summer Kutz, Law/Code Enforcer Baker

Motion by Dougherty second by Nelsen to approve the Mayoral appointment of Legal Newspaper Winner Advocate, roll call Dougherty aye, Duffy aye, Heese aye, Hill aye, Kutz aye, Nelsen aye, motion carried 6-0.

Motion by Nelsen second by Kutz to approve the Mayoral appointment of Official Depository First Fidelity Bank, roll call Dougherty aye, Duffy aye, Heese aye, Hill aye, Kutz aye, Nelsen aye, motion carried 6-0.

## **New Business**

### *2023 Annual Water Report*

Motion by Duffy seconded by Kutz to approve the annual water report. All ayes motion carried 6-0.

### *Office Security*

Motion by Heese seconded by Duffy to put all passwords and keys to city building and offices into the Colome First Fidelity Bank Safety Box.

### *SDPAA*

Motion by Heese Seconded by Dougherty to approve the Property Insurance Schedule with the addition of all unscheduled properties except for street signs. all ayes motion carried 6-0.

At 8:45 pm Becky Brunsing exited the meeting.

### *Malt Beverage License Renewal*

Motion by Nelsen seconded by Heese to Approve the Flying D Convenience Store LLC's Malt beverage license for 2024-2025 all ayes motion carried 6-0.

## **Building Permits**

"This institution is an equal opportunity employer and provider."

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Motion by Dougherty seconded by Heese to approve building permit 2024.04 for a concrete pad. All ayes motion carried 6-0.

Motion by Dougherty seconded by Hill to approve building permit 2024.05 for a house being moved in. All ayes motion carried 6-0.

At 9:05 pm Brad Ellis exited the meeting.

Motion by Hill seconded by Duffy to approve building permit 2024.06 for a concrete pad. All ayes motion carried 6-0.

**Executive Session**

None

**Motion to Adjourn**

Motion by Hill second by Heese to adjourn the meeting at 9:14 pm; all ayes motion carried 6-0.

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Kelly Leighton, Mayor

ATTEST:  
Finance Officer, Bobbi Harter

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